

## EXECUTIVE COMMITTEE MEETING

November 17, 2021  
10:00am to 12:00pm

### Joining and Participating in the Meeting

1. This meeting will be held on-line via Zoom. You do not need Zoom software to participate, however we encourage you to download the Zoom app if you are able. You can join the meeting from your computer, tablet, or smartphone by clicking this link:  
<https://us02web.zoom.us/j/85085435878?pwd=dUZYcGRGVldWSkplWkNiOWk2VWp2UT09>.
2. If you do not use the link and go straight to the Zoom website/app you will need the following information:  
Meeting ID: 850 8543 5878, Passcode: 471047.
3. You can listen via your computer microphone or your phone by dialing (646) 558-8656, Meeting ID: 850 8543 5878, Passcode: 471047.

### Meeting Agenda

Subject	Presenter(s)	Shared via Zoom	Committee Action Requested Today	Time
Meeting Open	Regina Lyons, Chair	Agenda	Approve June and August notes.	10 min
Program Report	Mike Gerel, NBEP Courtney Schmidt, NBEP	PPT	Offer questions or comments.	20 min
Draft NBEP Bylaws Outline	Mike Gerel, NBEP Allen Hance, RWU	PPT	Provide initial thoughts on draft NBEP bylaws outline.	45 min
Committee Member Updates	Committee members	None	Offer updates.	20 min
Plan for December Meeting	Mike Gerel, NBEP	PPT	Provide feedback/ideas for December 16 <sup>th</sup> EC and SC meeting.	15 min
Meeting Close	Mike Gerel, NBEP	None	None.	10 min