

## EXECUTIVE COMMITTEE MEETING

December 16, 2021  
10:00am to 12:00pm

### Joining and Participating in the Meeting

1. This meeting will be held on-line via Zoom. You do not need Zoom software to participate, however we encourage you to download the Zoom app if you are able. You can join the meeting from your computer, tablet, or smartphone by clicking this link: <https://rwu.zoom.us/j/94958033211>.
2. If you do not use the link and go straight to the Zoom website/app you will need the following information: Meeting ID: 949 5803 3211.
3. You can listen via your computer microphone or your phone by dialing (301) 715-8592, Meeting ID: 949 5803 3211.

### Meeting Agenda

Subject	Presenter(s)	Shared via Zoom	Committee Action Requested Today	Time
Meeting Open	Regina Lyons, Chair	Agenda	Approve November notes.	10 min
Short Program Report	Mike Gerel, NBEP	PPT	Offer questions or comments.	10 min
Committee Member Updates	Committee members	None	Offer updates.	20 min
First Draft NBEP Byalws Discussion	Mike Gerel, NBEP Committee members	PPT	Respond to the summary of input on first draft, provide further thoughts, and weigh in on next steps to get to a final version ready for approval in January.	60 min
Meeting Close	Mike Gerel, NBEP	None	Pick favored meeting dates for 2022.	15 min