

EXECUTIVE COMMITTEE MEETING

May 12, 2020
10:00am to 12:00pm

Joining and Participating in the Meeting

1. This meeting will be held on-line via Zoom. You do not need Zoom software to participate, however we encourage you to download the Zoom app if you are able.
2. You can join the meeting from your computer, tablet, or smartphone by clicking this link: <https://us02web.zoom.us/j/89248599588>.
3. You can listen via your computer microphone or your phone by dialing 1-301-715-8592, password 89248599588#.
4. If you have a webcam, you can activate it *if* you like and allow yourself to be seen by others.
5. NBEP staff will periodically share documents up on the screen for you to view.
6. If you would like to speak, use the hand raise function in Zoom (click on the 'Participants' icon and then click the 'Hand' icon). Alternatively, you can post your name/question in the Chat box located on the bottom.

Meeting Agenda

Subject	Presenter(s)	Details	Shared via Zoom	Time
Introduction	Mike Gerel, NBEP	Welcome, guide introductions, and review agenda.	Agenda	5 min
Executive Committee Chair Search Update	Caitlin Chaffee, Vice Chair	Provide update on efforts to secure a new committee chair and discuss next steps.	None	15 min
Program Report: Financial Report	Richard Friesner, NEIWPC	FY20 Second Quarter Financial Report.	Program Report, Page 2	10 min
Program Report: Vision 2032 Update	Mike Gerel, NBEP	Update on March and April meetings and Vision 2032 Blueprint.	Logic Model graphic	5 min
Program Report: Blackstone Needs Assessment Update	Julia Bancroft, NBEP	Update on April meeting and preview May 6 th meet.	None	5 min
Steering Committee Expectations Document	Mike Gerel, NBEP	Group to vote whether to recommend to the Steering Committee (SC) that existing members will be required to sign the revised SC Expectations Document.	Revised SC Expectations Document	10 min
<i>BREAK</i>				5 min
FY20 Work Plan & Budget Review and Approval	Mike Gerel, NBEP Richard Friesner, NEIWPC	Group to review FY20 Work Plan and Budget and vote whether to advance the package to the SC for evaluation at their June 18 th meet.	Draft FY20 Work Plan draft with new information highlighted Draft Budget	60 min
Meeting Close	Julia Bancroft NBEP	Highlight any action items.	None	5 min