



# **NARRAGANSETT BAY ESTUARY PROGRAM**

## **Executive Committee Meeting**

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June 17, 2021



# Program Report—Financials

**Table 1: Estimated NBEP Funds Budgeted, Remaining, and Projections (As of 06.03.2021)**

Expense Category	Active Job Cost Codes										Total Balance Remaining	Projected FY21 Spending Q3-Q4	Notes
	FY15 (0318) Ends 9/21		FY18 (0338) Ends 9/22		STB (0100-324) Ends 6/21		FY19 (0349) Ends 9/24		FY20 (0349) Ends 9/24				
	Budget	Balance	Budget	Balance	Budget	Balance	Budget	Balance	Budget	Balance			
Personnel and Fringe	\$ 390,260	\$ (1,299)	\$ 584,480	\$ 60,439	\$ 16,290	\$ 7,342	\$ 439,824	\$ 157,679	\$ 282,464	\$ 282,464	\$ 506,625	\$ 230,000	
Travel	9,650	(1,273)	13,250	(2,045)	446	440	10,800	10,430	14,750	14,750	22,302		Travel remains uncertain in the near term
Supplies	6,057	4,245	7,089	5,693			500	120	982	982	11,040	1,000	
Contracts	130,841	96,716	5,000	-			-	(26,763)	75,000	75,000	144,953	50,000	
Other (breakout below)	-	-	-	-	-	-	-	-	-	-	-	-	
Subawards	815,192	(21,028)	316,500	243,274			35,000	35,000	158,750	158,750	415,996	200,000	All obligations covered. Many agreements were extended due to COVID-19 schedule implications.
Other Administrative*	47,700	(15,785)	21,749	849			22,351	15,383	23,610	23,610	24,057	10,000	
Total Direct	1,399,700	61,576	948,068	308,210	16,736	7,782	508,475	191,849	555,556	555,556	1,124,973	491,000	
Total Indirect	200,300	(1,053)	151,932	37,655	3,264	1,758	91,525	30,007	106,944	106,944	175,311	75,268	
<b>Total</b>	<b>1,600,000</b>	<b>60,523</b>	<b>1,100,000</b>	<b>345,865</b>	<b>20,000</b>	<b>9,540</b>	<b>600,000</b>	<b>221,856</b>	<b>662,500</b>	<b>662,500</b>	<b>1,300,284</b>	<b>566,268</b>	

\*Includes Rental Space, Equipment Rental, Printing, Website Services, Conferences and Meetings, Conferences and Meeting Registration, Telephone, Advertising, and Computer Support from our EPA approved budget.

Note that Subawards are pulled out from the Other category.

Amendment to FY19/20 (0349) submitted in early June deobligates \$587,151 and associated match.

# Program Report—Financials

**Table 2: Contracts and Subawards Detail - Estimated (As of 06.03.2021)**

JCC	Project Code	Recipient	Project Description	Active Job Cost Codes						Total Balances
				FY15 (0318) Ends 9/21		FY18 (0338) Ends 9/22		FY19 (0349) Ends 9/24		
				Budget	Balance	Budget	Balance	Budget	Balance	
0318-002	S-2016-010	City of East Providence	Sabin Point Park stormwater	100,000	5,071					5,071
0318-002	S-2019-013	Mass Audubon	Broad Meadow Brook plan/design	28,760	28,760					28,760
0318-002	S-2019-028	Save the Bay	Salt marsh adaptation/restoration	25,000	17,903					17,903
0338/0318-002	S-2019-030	Aquidneck Island Planning Comm	Stormwater upgrades to WVTS	5,500	5,500	94,500	94,500			100,000
0338-002	S-2020-007	Blackstone Valley Tourism Council	Blackstone capacity grants			4,000	2,333			2,333
0338-002	S-2020-008	Mass Audubon	Blackstone capacity grants			4,000	4,000			4,000
0338-002	S-2020-018	Blackstone River Watershed Council	Blackstone capacity grants			4,000	2,000			2,000
0338-002	S-2020-020	Blackstone River Coalition	Blackstone capacity grants			8,000	8,000			8,000
0338-002	S-2020-019	Blackstone Headwaters Coalition	Blackstone capacity grants			4,000	4,000			4,000
0338-002?	TBD	Clark University	Blackstone project support			71,000	95,000			95,000
0349-001	2020-031	Dan Codiga	Extended WQ Analysis					23,400	9,240	9,240
0349-001	2020-029	Shining Sea Fisheries Consulting	Fishers Knowledge					10,000	4,000	4,000
0349-001	NA-PO	Work Shop	Website Support					3,350	900	900
0349-001	TBD	TBD	Research Grants-FY19					1,600	1,600	1,600
0349-001	TBD	TBD	Vision 2032 Graphic Design					10,000	10,000	10,000
0349-001	2021-002	E&C Enviroscope	Vision 2032 Facilitation					9,250	9,250	9,250
0349-001	2021-011	IMPACTBYDESIGN	Environmental Justice Training					34,375	25,782	25,782
0349-001	TBD	TBD	Vision 2032 Writing					15,000	15,000	15,000
0349-001	TBD	TBD	NEP Watershed Planning Projects					120,000	120,000	120,000
0349-001	TBD	TBD	Small Capacity Grants					8,000	8,000	8,000
0349-001	TBD	TBD	Research Grants-FY20					30,750	30,750	30,750
				<b>159,260</b>	<b>57,234</b>	<b>189,500</b>	<b>209,833</b>	<b>265,725</b>	<b>234,522</b>	<b>501,589</b>

An aerial photograph of a coastal town and harbor, likely in Rhode Island, showing buildings, roads, and water. The image is slightly faded to allow text to be overlaid. A small orange horizontal bar is located in the top left corner.

# Program Report—Projects

1. Vision 2032 Planning Group meetings.
2. DEIJ Assessment.
3. Blackstone Needs Assessment Final Draft.
4. Blackstone Watershed Coordinator Funding Award.
5. Blackstone Fish Passage Team.
6. Science Advisory Committee meeting.
7. Science Corner Updates.
8. Salt Ponds Story Map.
9. Host Transition Support.
10. FY2021 Work Plan and Budget



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# Steering Committee Member Replacement

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- We need to replace these members:
  - Laura Blake, Pieter de Jong, and Nick Wildman
- Guiding Principles do not say anything about this
- Laura joined when Kim Groff retired without formal action
- Richard has stepped in for Laura, Nick has someone at DER, and Pieter's replacement on the BRC Board, Donna Williams, is great
- Suggest that the Steering Committee at their next meeting authorize me to offer these folks membership, outside of the formal process we use for new members each December
- **NEED DECISION: DOES THE EC SUPPORT THIS APPROACH? OTHER IDEAS?**



# Host Transition Update

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## EPA Award

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- Total award going to new host is \$1.79M
- Combines all FY2019 and FY2020 NEP and SNEP funds from NEIWPC and EPA into one project
- Brand-new three-year project
- Caitlyn anything to add?



## Draft Work Plan

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- Only one work plan this year
- Four objectives and 18 tasks
- Changes from last year—not many!
  - Objectives now align with our services
  - 3 new tasks—bylaws, grant writing, science event
  - Half the length of past plans
  - Updated CCMP goals each objective addresses
  - Need to add new host and address a few questions—best way to describe award, who will complete contracting, do we need a new QAPP?



Objective	Task
1. Ensure Sound <b>Program Management</b> .	a. Program Leadership
	b. Host Entity Program Support
	c. EPA Work Plan and Budget Development and Tracking
	d. Individual Staff Work Plan Development
	e. <b>Bylaws Creation.</b>
	f. Quality Assurance Project Plan Development
	g. Committee Support
	h. Committee Membership Update
	i. <b>Grant Writing</b>
2. Provide Watershed <b>Analysis and Planning</b> .	a. Status and Trends Updates
	b. Science Working Groups
	c. Vision 2032 Development
	d. Watershed-Scale Technical Assistance
3. Award Clean Water, Wildlife, and Habitat Project <b>Funding</b> .	a. Watershed Project Subawards
	b. Research Project Subawards or Contracts
4. Deliver Targeted <b>Tech Transfer</b> .	a. <b>Science Event</b>
	b. NEPORT Reporting
	c. Focused Outreach



## Draft Budget

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- One budget for all NBEP money
- Budget includes 19 months of salary
- Contracts highlights
  - Julia Twichell included as consultant (\$110,000)
  - Vision 2032 (\$77,600)
  - Science Research (\$30,000)
  - Bylaws (\$7,000)
- 5-15 stormwater project subawards (\$617,000)
- Included meals for SC, Vision 2032, Science Event
- Questions:
  - Fringe and indirect rates are (high) estimates
  - Computer support needs unknown
  - NEED another \$1.1M in match—will request soon



## Next Steps

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- Need “preliminary approval” of these draft materials from EC and SC in June
  - EC to discuss today, then approve or provide any revision/questions/approval to Mike by next Monday
  - Revise based on EC and EPA comments
  - SC to consider revised draft next week
- Will seek “approval” of final package by both committees when submitted by new host later this year

**NEED DECISION: IS EC COMFORTABLE OFFERING PRELIMINARY APPROVAL TODAY OR WOULD YOU LIKE UNTIL NEXT WEEK TO REVIEW THE MATERIALS? THE SECOND OPTION IS JUST FINE!**



# Member Update Round-Robin

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# Upcoming Meetings

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- Steering Committee: June 24<sup>th</sup>, 10am-12:30pm via Zoom
- Blackstone Needs Assessment Project: July 7<sup>th</sup> 1-3pm via Zoom
- Vision 2032 Planning Group Meetings: July 12-15<sup>th</sup> via Zoom
- Blackstone Fish Passage Team Meeting: Late July

# Action Items

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