

Executive Committee Meeting
Rhode Island Foundation
1 Union Station, Providence, RI 02903
December 4, 2019
9:00 to 11:00am

AGENDA

CHAIR'S REPORT

Judith Swift, Coastal Institute

9:00-9:15am

- Welcome the group.
- Approve October 9, 2019 Executive Committee (EC) meeting notes.
- Share upcoming meets: Steering Committee (SC) today at 11:00am in this room and Executive Committee on January 14, 2020 from 10am-12pm at RIDEM.

Decision Requested: None

PROGRAM REPORT HIGHLIGHTS

Mike Gerel, Narragansett Bay Estuary Program

9:15-9:30am

- Briefly describe a few major tasks accomplished since the October 9th meeting.

Decision Requested: None

SCIENCE ADVISORY COMMITTEE CO-CHAIRS AND MEMBER

Mike Gerel, Narragansett Bay Estuary Program

9:30-9:45am

- Review and consider recommending Steering Committee (SAC) approval of two Co-Chairs nominated by the SAC at their November 15th meeting. The nominees are Sue Kiernan at RIDEM and Jamie Vaudrey at UCONN. Further, David Taylor at Roger Williams University would like to shift from the SC to the SAC.

Decision Requested: Approval to refer these nominees to the SC for consideration later today.

STEERING COMMITTEE DOCUMENTS AND NOMINEES

Mike Gerel, Narragansett Bay Estuary Program and the Executive Committee

9:45-10:45am

- Confirm there are no further comments on the "Process for Adding New Steering Committee Members and Officers" shared previously as an Excel workbook.
- Use Step #3 of the process in the document noted above to evaluate nominees that include (1) six existing Steering Committee members with terms expiring in 2019 that are seeking reappointment and (2) seven potential new members that have been nominated by Steering Committee members or the Program Director (as a member of the public as per the Guiding Principles) and decide who should be further vetted under Step #4. A matrix that describes nominees will be provided. *Note* that the EC may decide to expedite the process to address imminent departures by advancing a list of nominees to the SC for consideration at their meeting later today.

Decision Requested: Whether to the EC should begin vetting of nominees and/or advancement of nominees to the Steering Committee today.

ACTION ITEMS

10:45-11:00am

Mike Gerel, Narragansett Bay Estuary Program

- Review any action items captured during the meeting.