



NARRAGANSETT BAY ESTUARY PROGRAM

Executive Committee Meeting
November 9, 2022

Agenda

Subject	Presenter(s)	Shared via Zoom	Formal Committee Action Requested Today	Time
Meeting Open	Mike Gerel, NBEP	Agenda	Approve August notes.	10 min
Quarterly Program Report	Mike Gerel, NBEP	PPT	None.	20 min
Committee Member Updates	Committee members	None	None.	20 min
Public Comment / Break				5 min
FY2021 Funds Re-Budget Discussion	Mike Gerel, NBEP	PPT	Consider whether to advance NBEP staff's proposed re-budget FY2021 funds.	30 min
Steering Committee Membership Discussion	Mike Gerel, NBEP Sue Kiernan, RIDEM	PPT	Consider whether to advance the Nominating Subcommittee's slate of Steering Committee officer and member appointments.	30 min
Meeting Close	Mike Gerel, NBEP	None	None.	5 min

NBEP Quarterly Program Report

Financials

NBEP Revenue vs. Expenses (10.4.22)^{(1),(2)}

REVENUE

Source	FY2021	FY2022	FY2023	Total
§320	\$ 671,057	\$ 750,000	\$ -	\$ 1,421,057
SNEP		\$ 250,000	\$ -	\$ 250,000
BIL	\$ -	\$ 909,800	\$ 909,800	\$ 1,819,600
Program Income ⁽³⁾	\$ -	\$ 2,500	\$ -	\$ 2,500
Subtotal	\$ 671,057	\$ 1,912,300	\$ 909,800	\$ 3,493,157

EXPENSES

Category	FY2021 §320 and SNEP			FY2022 §320 and SNEP			FY2022 BIL			FY2023 §320 and SNEP ⁽⁴⁾			FY2023 BIL ⁽⁵⁾			Total		
	Budget ⁽⁶⁾	Expenditures	Balance	Budget	Expenditures	Balance	Budget	Expenditures	Balance	Budget	Expenditures	Balance	Budget	Expenditures	Balance	Budget	Expenditures	Balance
Personnel and Fringe	\$ 295,519	\$ -	\$ 295,519	\$ 528,822	\$ -	\$ 528,822	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 824,341	\$ -	\$ 824,341
Travel	\$ -	\$ -	\$ -	\$ 12,700	\$ -	\$ 12,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,700	\$ -	\$ 12,700
Supplies	\$ -	\$ -	\$ -	\$ 3,700	\$ -	\$ 3,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,700	\$ -	\$ 3,700
Contracts	\$ -	\$ -	\$ -	\$ 100,350	\$ -	\$ 100,350	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,350	\$ -	\$ 100,350
Other	\$ 333,097	\$ -	\$ 333,097	\$ 277,833	\$ -	\$ 277,833	\$ 909,800	\$ -	\$ 909,800	\$ -	\$ -	\$ -	\$ 909,800	\$ -	\$ 909,800	\$ 2,430,530	\$ -	\$ 2,430,530
Subawards	\$ 333,097	\$ -	\$ 333,097	\$ 250,000	\$ -	\$ 250,000	\$ 909,800	\$ -	\$ 909,800	\$ -	\$ -	\$ -	\$ 909,800	\$ -	\$ 909,800	\$ 2,402,697	\$ -	\$ 2,402,697
Other Administrative ⁽⁷⁾	\$ -	\$ -	\$ -	\$ 27,833	\$ -	\$ 27,833	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,833	\$ -	\$ 27,833
Total Direct	\$ 628,616	\$ -	\$ 628,616	\$ 923,405	\$ -	\$ 923,405	\$ 909,800	\$ -	\$ 909,800	\$ -	\$ -	\$ -	\$ 909,800	\$ -	\$ 909,800	\$ 3,371,621	\$ -	\$ 3,371,621
Total Indirect ⁽⁸⁾	\$ 42,441	\$ -	\$ 42,441	\$ 76,595	\$ -	\$ 76,595	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 119,036	\$ -	\$ 119,036
Subtotal	\$ 671,057	\$ -	\$ 671,057	\$ 1,000,000	\$ -	\$ 1,000,000	\$ 909,800	\$ -	\$ 909,800	\$ -	\$ -	\$ -	\$ 909,800	\$ -	\$ 909,800	\$ 3,490,657	\$ -	\$ 3,490,657

NET

Unbudgeted	\$ -	\$ 2,500	\$ -	\$ 2,500
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(1) Listed fiscal years are "EPA fiscal years," that is, they represent the year they were awarded. So an award that runs from October 1, 2021 to September 30, 2022 is considered to be "FY2021" by EPA. More typically, this time period would be considered FY2022.

(2) Note that ONLY expenditure through 10.4.22 are included. FY2021 and FY2022 budget expended after 10.4.22 will be included in the next report.

(3) RWU has established an account to capture any donations, sponsorships, or other non-grant related Program Income provided to NBEP. EPA has been made aware of this revenue category. Do date, a \$2,500 sponsorship from URI was provided for the NBEP Plastics event.

(4) Section 320 and SNEP funds for FY2023 have not been awarded yet. These funds are expected by October 2023.

(5) FY2023 BIL funds have been already or will be awarded in November 2022, so they are considered awarded for the purposes of this analysis.

(6) These numbers represent a proposed re-budget of FY2021 funds left "unencumbered" on September 30, 2022. This represents a roughly 50/50 split re-budget of the left-over funds between personnel (\$338K = 7 months of costs) and new subawards (\$333K). NOTE that subawards and contracts using FY2021 funding that are under agreement (they are "encumbered") were considered fully expended prior to re-budgeting and thus are not available to be expended moving forward. This includes 13 subawards and 1 contract. The re-budget detail will be discussed at the November/December 2022 NBEP Committee meetings.

(7) Includes office water, phone, internet, outside printing, registration fees, conference hosting, meals, professional development, advertising, and copy paper.

(8) The RWU budget takes all indirect "off the top" at the beginning of the year, and does not report indirect charged per period or otherwise on an ongoing basis. Therefore, the indirect included in this table is an NBEP calculated figure based on 20% of charged personnel.

New Subaward Paperwork



- FY2022 Workplans include 10 direct subawards
- Created standardized guidance and templates that are as streamlined as possible
- Staff working hard—4 agreements done and 6 under development
- Literature and recipients call for direct awards but takes more staff time

Vision 2032

- Vision 2032 Subcommittee met September 16th in Providence
 - “Final” 4 goals, 14 objectives, and 39 actions
 - Added *Goal #4: Assure safe and equitable access to and use of nature*
- Started engaging watershed pros, writers, and designers
- Next steps this winter
 - Staff creating Action Plans—action-specific outreach
 - Hire consultants
 - Brainstorm story ideas with authors
- Next meeting in February

Plan Structure		
Plan Element	Audience	Includes...
Story	Public	4-5 linked “feature” stories that open selected chapters of plan that are suitable for separate publication
Action Plans	Partnership	39 2-page Action Plans
Appendices	EPA	“Box-checks”—Comparison to 2012 CCMP, Climate Vulnerability Assessment Table, etc.


Plastics Event



- 75 attendees
- Excellent speakers, especially keynote
- 5-page summary of event and video to be posted on NBEP website this winter
- Share ideas for next year with Courtney!

New Data Stories & Tools

Clean Water and Quahogs: Changes in Narragansett Bay




Clean Water and Quahogs: Changes in Narragansett Bay

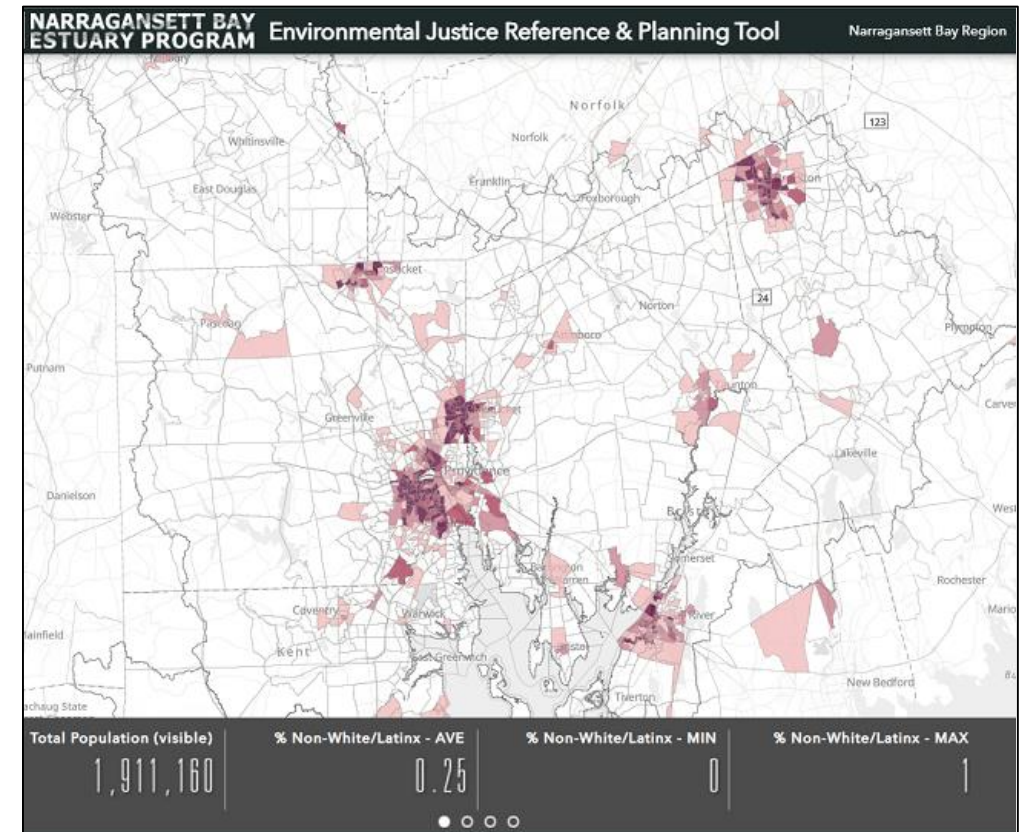
NBEP_GIS
October 26, 2022

Historic Closures Shellfishing (2020) Shellfish and Bacteria Twenty Years of Change Wastewater Treatment Upgrades Looking Forward Learn More Compare Years Methods

Quahogs, also known as hard shell clams, are a popular, simple to gather shellfish. Whether served as stuffies or chowder, quahogs are a staple in New England. They have a long history in the region.



- ✓ Quahog StoryMap this week
- ✓ Providence EJ tool in December
- ✓ New NBEP EJ tool next summer



In The News



- Plastics event:
<https://ecori.org/dangers-of-plastic-pollution-energize-citizens-and-scientists-as-lawmakers-devise-controls/>

Committee Member Updates (20 minutes)

**Public Comment / Break
(5 minutes)**

FY2021 Funds Re-Budget

- Goal was to split left-over funds evenly between personnel and subawards
- NBEP staff solicited project ideas for months and then received a long list of new ideas during an exercise at September Steering Committee meeting—mostly habitat planning and a few requests for capacity and research
- Ended up with \$671K of FY2021 left-over at close of fiscal year (predicted about ~\$700K)

FY2021 Funds Re-Budget

- Staff decided the best course was to:
 1. Way too many viable habitat planning projects to just pick a few now
 2. Direct subaward \$108K of additional funds to two existing projects on list:
 - \$58K to BU for seaweed study (new total of \$108K for this fiscal)
 - \$50K to Clark to shore up Blackstone Collaborative capacity (new total of \$100K for this fiscal)
 3. Seek Steering Committee and then EPA approval to re-budget the remaining \$563K that will
 - Hold \$338K for personnel costs
 - Shift remaining \$225K in personnel, travel, and supplies to the subaward category to support a future Habitat Planning RFP—felt there were too many excellent habitat planning projects to just pick now

Decision

Does the Executive Committee support sending the proposed re-budget of left-over FY2021 funds to the Steering Committee for review and approval?

Thoughts on Habitat Planning RFP

- Could up the total money available in the Habitat Planning RFP by adding funds from the Year 2 BIL award
- Approved Workplan and Budget for Year 2 BIL funds already calls for all money to be awarded through CCMP-consistent projects via an RFP
- Efficiency by getting more money out sooner with one solicitation
- Could add \$450K from Year 2 BIL award to create an RFP for \$675K (would keep other \$458K until 2024) for release in early 2023
- Initial thoughts?

Steering Committee Appointments

- NBEP bylaws empower a Nominating Subcommittee to meet annually to consider new members and reappointments to the Steering Committee
- Subcommittee made up of Walt Galloway, Sue Kiernan, and Kate Michaud met on October 24th to consider
 - Reappointing 12 members whose terms were expiring in 2022
 - Appointing replacements for 3 members
 - Two new members
 - Potential new officers

Proposed 2022 Appointments

Member	Organization	Status	Notes	Decision
Catalina Martinez	NOAA	Reappointment	<ul style="list-style-type: none"> Has attended very few meetings Would like to join DEIJ work 	<p>Do not reappoint</p> <p>Shift to DEIJ Subcommittee</p>
Eric Boettger	NRCS	Reappointment	<ul style="list-style-type: none"> Has attended very few meetings No response to inquiry about continuing 	Do not reappoint
Andrea Coates	MADOT	Reappointment	<ul style="list-style-type: none"> Has attended very few meetings Decided she is too busy to continue 	Do not reappoint
Heidi Ricci	Mass Audubon	Reappointment	<ul style="list-style-type: none"> Would like to be reappointed 	Reappoint
Caitlin Chaffee	NBNERR	Reappointment	<ul style="list-style-type: none"> Would like to be reappointed 	Reappoint
Walt Galloway	Public	Reappointment	<ul style="list-style-type: none"> Would like to be reappointed 	Reappoint
Sue Kiernan	RIDEM	Reappointment	<ul style="list-style-type: none"> Would like to be reappointed 	Reappoint
Kate Michaud	Warren, RI	Reappointment	<ul style="list-style-type: none"> Would like to be reappointed 	Reappoint
Rachel Calabro	RIDOH	Reappointment	<ul style="list-style-type: none"> Would like to be reappointed 	Reappoint
John O'Brien	TNC	Reappointment	<ul style="list-style-type: none"> Would like to be reappointed 	Reappoint
Nate Vinhateiro	URI	Reappointment	<ul style="list-style-type: none"> Would like to be reappointed 	Reappoint
Donna Williams	Blackstone Coalition	Reappointment	<ul style="list-style-type: none"> Would like to be reappointed 	Reappoint
Shaun O'Rourke	RIIB	Consider other	<ul style="list-style-type: none"> Moved to VT 	Remove from committee
Joe Callahan	Taunton River Watershed	Consider other	<ul style="list-style-type: none"> Has attended very few meetings Suggested replacement from Board 	Appoint Steve Silva
Gina DeMarco	Northern RI RCD	Consider other	<ul style="list-style-type: none"> Has taken new job at District Suggested replace with District Manager 	Appoint Molly Allard
Dave Monti	Saltwater Anglers	Consider officer	<ul style="list-style-type: none"> Expressed willingness to be Vice Chair 	Elect as Vice Chair when new Chair
Walter Berry	Public	New	<ul style="list-style-type: none"> Serving as new liaison to RI Rivers Council 	Appoint Walter Berry

Decision

Does the Executive Committee support sending the Nominating Subcommittee's proposed appointments to the Steering Committee for consideration?

2023 Executive Committee Meetings

- Second Tuesday in Feb, May, August, Nov
- All virtual
- Does this still work for everyone?

Meeting Close

- Upcoming meetings
 - Science Advisory Committee, Via Zoom, December TBD
 - Steering Committee, IN-PERSON AT RIDEM, December 16, 1-4pm+